**MINUTES OF**

**CHESTERFIELD MEWS COMMUNITY ASSOCIATION**

**Regular Meeting of the Board of Directors**

February 26, 2013

**Call to Order**: The monthly meeting of the Chesterfield Mews Community Association board of directors was held at the home of Kevin Noca located at 3159 Readsborough Court, Fairfax, Virginia. The meeting convened at 7:38 p.m. Vice President Nancy Minter presided and Gordon Silcox took minutes as secretary.

**Board Members in Attendance:**

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| Jo Ann Andren  Margaret Kerr-McKown  Nancy Minter  Kevin Noca  Bruce Pincus  Gordon Silcox |

**Board Members Absent:**

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| Ross Bankson  Robert Parker  Brian Saal |

**Community Members in Attendance:** Helen Fortner of Eakin Park Court, and John Whitlock of Delburne Court

**Approval of Minutes:** The minutes ofthe **January 26, 2013,** board meetingwere reviewed. A motion to approve the minutes as submitted was made, seconded and passed.

**Open Forum:** John Whitlock requested the status of a commercial van parked on Delburne, not in accordance with community regulations. Jo Ann reported concern about vehicles driving the wrong way around Kelly’s circle.

**Treasurer’s Report:** Bruce reported his reinvesting of maturing certificates of deposit. He reported on the progress of the 2014 budget prepared by our management company, GHA, which will be reviewed at the March meeting. Bruce moved to accept the Treasurer’s Report as submitted. The motion was seconded by Gordon and carried.

**Committee and Work Area Reports:**

* *Grounds Liaison*: Jo Ann reported on her February 6 community drive-around with Jon Zalewski, Business Development Manager for our contractor, Professional Grounds. Jon informed her that Daniel Holst, the Property Manager and Designer who had been our primary interface during the Master Plan and design phase, is no longer with the company. He has left to pursue other opportunities to utilize his design skills. The topics reviewed during the drive were:
  1. Colchester erosion
  2. Tree planting around the circle
  3. Owner concern with tree at 3187 Colchester Brook
  4. Flooding issue at 3195 Readsborough
  5. Several specific hangers and broken tree limbs

Jo Ann will set up a walk-through in the near future for the purpose of tree assessment and hanger review with Jon and Francisco. Margaret will also attend if possible.

* *Grounds Working Group*: Gordon gave the initial report of the new Grounds Working Group and its requests to the board for information. Discussion followed. Jo Ann agreed to provide a response to the GWG requests and provide items for the forthcoming newsletter. Margaret discussed court rulings relevant to a Colchester Brook willow oak tree root problem that is a concern of a resident. Nancy moved that $1,600 be authorized for the removal of the tree and its stump. Nancy so moved; second by Margaret; the motion carried.
* *Fire Lane Project*: Margaret reported that Fairfax County has granted an extension of its request for a proposal to comply with fire lane painting and signage regulations, until March 31, 2013. She presented pictures showing the widths of our roadways as related to County fire lane requirements and requested a vote on the community’s proposal at the March board meeting.
* *Neighborhood Watch***:** Nancy provided Bruce registration information she received regarding the National Night Out observance. Bruce urged that no action be taken unless volunteers stepped forward to take charge of the event.

**New Business:**

Discussion concerning whether to have the weekly collection of trash and recycling materials on the same day. No action was taken.

The 2013 Chesterfield Mews Community Association annual meeting will be held at 7:30 pm at Fairfax Circle Baptist Church, located at 3110 Chichester Lane, Fairfax.

The next board meeting is scheduled for March 26, 2013, at 7:30 pm at the home of Robert Parker, located at 3187 Readsborough Court.

ADJOURNMENT: There being no further business to come before the meeting, upon motion duly made, seconded and unanimously carried the meeting was adjourned at 9:30 p.m.

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| Gordon Silcox  Secretary | March 26, 2013  Approved |