**MINUTES OF**

**CHESTERFIELD MEWS COMMUNITY ASSOCIATION**

**Regular Meeting of the Board of Directors**

October 23, 2012

**Call to Order**: The monthly meeting of the Chesterfield Mews Community Association board of directors was held at the home of Robert Parker located at 3187 Readsborough Court, Fairfax, Virginia. The meeting convened at 7:33 p.m. President Robert Parker presided and Gordon Silcox took minutes as secretary.

**Board Members in Attendance:**

|  |
| --- |
| Ross Bankson Margaret Kerr-McKownNancy MinterRobert ParkerBruce Pincus Gordon Silcox  |

**Board Members Absent:**

|  |
| --- |
| Jo Ann AndrenKevin NocaBrian Saal  |

**Community Members in Attendance:** Helen Fortner of Eakin Park Court.

**Approval of Minutes:** The minutes ofthe **September 25, 2012,** board meetingwere reviewed. A motion to approve the minutes as submitted was made, seconded and passed.

**Treasurer’s Report:** Bruce reported that $ 58,229.30 is currently invested in the money market account, a sufficient reserve to meet year-end expenses. Bruce recommended that this year's contribution to the reserve fund be $30,000 which will enable earmarking $15,000 for tree replacement expenses and $15,000 for drainage expenses.

**Committee and Work Area Reports:**

* *Grounds Liaison*: On behalf of Jo Ann, Bob reported that the grounds liaison’s quarterly update to members was distributed in October. Future drafts of the quarterly updates will be shown to the grounds working group prior to distribution. Discussion followed concerning competitive bidding on tree trimming projects and on the status of terra seeding, tree planting at the circle, hanging limbs in trees and erosion projects.
* *Grounds Working Group*: Margaret and Gordon reported that five residents have volunteered to serve on the GWG. A log sheet is being prepared for the orderly tracking of community recommendations and other input.
* *Architectural Control Committee*: Nancy reported that two volunteers are under consideration to fill the third committee position, and that she will investigate the status of Virginia law concerning levying “fines” for ACC violations.

**New Business:**

* Bruce distributed a copy of Fairfax County document PD Form 321 (New 9/04), “Authority to Enforce Leash Law in Common Areas of Development.” Bob moved that the board approve the following resolution; second by Margaret. The motion passed.

“The Chesterfield Mews Community Association gives its approval to the Fairfax County Police Department to enforce the Fairfax County Leash Law and other animal control laws on the private property of the association.”

* In response to GHA Community Management company portfolio manager Jason Kouts’ e-mail related to a resident’s concern about drainage problems around curb areas on upper Eakin Park Court, it was agreed that Bruce would reply to the resident that the matter will be investigated as part of the community-wide examination of concrete areas next year.

**Open Forum:** No matters were discussed.

The next monthly board meeting is scheduled for November 27 at 7:30 pm at the home of Kevin Noca, 3159 Readsborough Court. A December meeting is tentatively scheduled for Dec. 18th.

ADJOURNMENT: There being no further business to come before the meeting, upon motion duly made, seconded and unanimously carried the meeting was adjourned at 9:47 p.m.

|  |  |
| --- | --- |
| Gordon Silcox Secretary  |  November 27,2012 Date of Approval  |