

**MINUTES OF
CHESTERFIELD MEWS COMMUNITY ASSOCIATION
Regular Meeting of the Board of Directors
May 27, 2014**

Call to Order: The monthly meeting of the Chesterfield Mews Community Association board of directors was held at the home of Kevin Noca located at 3159 Readsborough Court, Fairfax, Virginia. The meeting convened at 7:36 p.m. Bob Parker presided and Bill Saint took minutes as secretary.

Board Members in Attendance:

Margaret Kerr-McKown	Bill Saint
Kevin Noca	Gordon Silcox
Robert Parker	John Whitlock
Patrick Raitt	<i>Absent:</i>
Brian Saal	Jimmy Xu

Community Members in Attendance: Helen Fortner of Eakin Park Court and Heather Whitlock of Delburn.

Approval of Minutes: The minutes of the April 22, 2014, board meeting were reviewed. A motion to approve the minutes as corrected was made, seconded and carried.

Open Forum: Several parking-related issues were raised: (i) the 'eyesore' problem of unregistered vehicles in poor condition warehoused in the parking lot; (ii) commercial vehicles with exterior signs parking overnight against regulations; and (iii) why can't the Fairfax Police come in and deal with these?

Treasurer's Report: In the absence of the Treasurer, there was no report.

Ratification of Board member appointment: Board members ratified the appointment of Patrick Raitt of Eakin Park Court, earlier approved unanimously by email vote, to fulfill the remaining one year term of Board member Ross Bankson, who resigned as of April 30, 2014.

Committee and Work Area Reports:

1. Grounds and Landscaping: Professional Grounds recently applied herbicide to the common areas and also completed tree trimming and removal near the Colchester erosion swales.

2. Grounds Working Group. Brian Saal and Bill Saint submitted a \$10,000 funding proposal to the annual competitive funding program sponsored by Fairfax Water to improve water quality within its service area. The proposal specifically addresses the problem of erosion and ineffective run-off management within a 23,000 sq. ft. area behind lower Readsborough and Eakin Park. The Board unanimously approved the use as necessary of up to \$5,000 from the landscaping budget for matching funds in the event that the proposal is approved.

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3. *Architectural Control Committee:* GHA conducted the annual inspection of compliance with architectural guidelines from May 1 - 6. A number of infractions were identified and letters concerning these will be going out to residents shortly. The Committee has also posted on the community website an application form which homeowners can use to request committee approval of proposed modifications.

Election of Officers: Following their respective nominations and seconds, the following Board members were elected unanimously as officers for the coming year: President – Gordon Silcox; Vice President – Bob Parker; Secretary – Patrick Raitt; and Treasurer – Jimmy Xu.

Old Business:

1. *Curb painting.* Curb painting was completed as planned on May 14th by PSI – Preferred Services Inc., which did a very good professional job.

2. *Parking regulation enforcement.* It was moved and seconded that (i) a ‘point of contact’ (PoC) and a Deputy PoC be elected to handle all communications with *Accurate Towing Co.* regarding the removal of improperly parked vehicles; (ii) all Board members be authorized to issue parking violation warnings and communicate these to the PoC; and (iii) vehicles parked in front of fire hydrants and commercial vehicles parked overnight would be towed whenever discovered, but a three-strike procedure whereby towing would occur after two documented warnings would be applied to vehicles violating the yellow curb restriction. Following discussion which explored various alternatives, the motion passed with a vote of 6-1-1. (Note: this vote was re-visited at June Board meeting based on further consultation with CMCA attorney; see June notes for details.)

3. *Curb adjustments.* Recognizing that the new parking restrictions imposed by the Fire Marshal are a serious inconvenience to community residents, the Board explored various options for increasing the number of parking spaces. It was moved and seconded that a civil engineer be contracted to conduct a study of options for increased parking and to estimate their likely costs. The motion was passed with a vote of 7-1.

Next Meeting: The next board meeting is scheduled for June 24, 2014 at 7:30 p.m. in the home of Kevin Noca, located at 3159 Readsborough Court.

ADJOURNMENT: There being no further business to come before the meeting, upon motion duly made, seconded and unanimously carried the meeting was adjourned at 10:18 p.m.

Patrick Raitt

Secretary

June 24, 2014

Approved