

**MINUTES OF
CHESTERFIELD MEWS COMMUNITY ASSOCIATION
Regular Meeting of the Board of Directors
June 23, 2015**

Call to Order: The monthly meeting of the Chesterfield Mews Community Association board of directors was held at the home of Bill Saint located at 3179 Colchester Brook Lane, Fairfax, Virginia. Following a rain delay, the meeting convened at 8:14 p.m. John Whitlock presided and Bill Saint took minutes as secretary.

Board Members in Attendance:

Kevin Noca

Bill Saint

Rosina Schacknies

Sindhu Thomas

John Whitlock

Absent:

Bill Caldwell

Brian Saal

Gordon Silcox

Jimmy Xu

Community Members in Attendance: None.

Approval of Minutes: The minutes of the May 26, 2015 board meeting were reviewed. A motion to approve the minutes as submitted was made, seconded and carried.

Open Forum: Board members reported the following problems: a damaged derelict Mercedes parked on lower Colchester for several months is an eyesore; three residents around a courtyard with a large crack through the middle of it would like to repair it, but the fourth resident does not wish to: what can be done? Two large containers (dumpster and storage pod) have been sitting in parking spaces on Colchester for an extended period: at what point do we ask for their removal? Some residents are reportedly calling towing companies on their own initiative whenever they see a car parked illegally at a yellow curb, without advising the Board.

Treasurer's Report: Because the Treasurer was absent, no treasurer's report was given. However, John Whitlock noted that a CD was expiring and a decision needed to be made regarding reinvestment. Per Jimmy Xu's email recommendation, the Board voted unanimously to reinvest these funds in a 12-month CD with Access National Bank at an annual rate of 1.05%.

Committee and Work Area Reports:

1. Grounds Working Group: The monthly activity report from the GWG was distributed. The GWG recommended that the Board approve a contract with Simpson & Co. for replacement of hillside stairs on upper Colchester that have become somewhat hazardous. A total of four bids for this work were received. Approval of this recommendation was moved, seconded and passed unanimously.

The charter for the Grounds Working Group, approved by the Board in 2012, stipulates that the appointment of members to the GWG is valid for a calendar year, and that members must be appointed annually. In order to comply with this requirement, which had not yet been acted upon for 2015, the chair moved that the following residents be appointed to the GWG by the Board for the duration of the current calendar year: Helen Fortner, Quan Nguyen, Sherri Irving.

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(The two Board members required to serve on the GWG were appointed in the May 2015 Board meeting.) Following discussion, the motion carried unanimously.

2. *Grounds Liaison:* Bill Saint reported that \$2,000 due to Professional Grounds since February for snow plowing had still not been paid by GHA, and Professional Grounds had moved to charge CMCA \$103 in interest on this overdue payment.

3. *Architectural Control:* A Board member expressed concern with the apparent lack of a clearly defined process for monitoring compliance with ACC violation letters sent to homeowners. Following discussion, Board members agreed to invite Ernie Keiser, chair of the Architectural Control Committee, to the next Board meeting for a discussion of the effectiveness of the violation letter process.

Old Business: *Parking Study:* No progress to report.

New Business: None.

Next Meeting: The next board meeting is scheduled for 7:30 p.m. on Tuesday, July 28, 2015, at the home of Kevin Noca, located at 3159 Readsborough Court.

ADJOURNMENT: There being no further business to come before the meeting, upon motion duly made and unanimously carried, the meeting was adjourned at 9:40 p.m.



Secretary

July 28, 2015

Approved