

**MINUTES OF
CHESTERFIELD MEWS COMMUNITY ASSOCIATION
Regular Meeting of the Board of Directors
December 15, 2015**

Call to Order: The monthly meeting of the Chesterfield Mews Community Association board of directors was held at Bill Saint's home, 3179 Colchester Brook Lane, Fairfax, VA. The meeting began at 7:29 p.m. Gordon Silcox presided and Bill Saint took minutes as secretary.

Board Members in Attendance:

Syed Ali	Gordon Silcox
Kevin Noca	Sindhu Thomas
Brian Saal	John Whitlock
Bill Saint	Jimmy Xu
Rosina Schacknies	

Community Members in Attendance: Emilie Brundage of Readsborough Court, Helen Fortner of Eakin Park Court, and Margaret Kerr-McKown of Guysborough Drive.

Approval of Minutes: The minutes of the November 17, 2015 board meeting were approved as submitted. The minutes of the special board meeting on December 1, 2015 were also approved as submitted.

Open Forum: Visitors raised questions concerning courtyards not included in snow removal services, appointment of community members to the Grounds Working Group, faded parking space markings, and boundary landscaping between the community and the new housing development next door.

Treasurer's Report: Jimmy Xu reported that the Reserve fund now contains \$348,000. By December 1, 2015 the Reserve Fund had spent \$26,000 out of the \$29,000 earmarked for repairs this fiscal year.

Committee and Work Area Reports:

- Grounds Working Group:* The Group's monthly report was distributed. Children have been riding bicycles and skating on *aMewsments* surfaces. A Newsletter reminder of *aMewsment* rules was agreed upon. John Whitlock noted that re-surfacing will correct existing cracks and depressions and Jimmy Xu confirmed that Spring 2016 re-surfacing is consistent with the Reserve Study's schedule.
- Grounds Liaison:* The Grounds Liaison registered a complaint with Professional Grounds concerning the blowing of leaves into the adjacent parkland.
- Architectural Control:* No report.

Old Business:

Annexation of Guysborough Drive. Rosina Schacknies and John Whitlock reported on their investigations into the possibility of annexing the public portions of Guysborough Drive, extending from the entrance to just beyond Kelly's Circle, through the legal process of "vacation and abandonment." John Whitlock moved that the board approve up to \$3,000 for consultancies needed to estimate the scope, cost and schedule of the "vacation and abandonment" process as well as seeking the support of Supervisor Smith. The motion passed with a vote of 6-2 (Sindhu Thomas had asked to be excused from the remainder of the meeting prior to this vote).

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Parking Study. Brian Saal summarized the steps taken to create 17 additional parking spaces at an estimated cost of \$55 – 63,000 and to obtain Fire Marshall approval. Brian moved that the Board approve a consulting contract of \$13,000 to hire engineer Bob Brown to prepare the map and plans needed to obtain permits and contractor bids. The motion was brought to a vote and defeated 2 – 5 with one abstention.

New Business:

Vice President Vacancy. Gordon Silcox reminded board members that the vice president position remains open and requested a volunteer for the position. Discussion ensued, with no takers at this time.

Next Meeting: The next board meeting is scheduled for January 26, 2016, at 7:30 p.m. at the home of Gordon Silcox, located at 3159 Colchester Brook Lane.

ADJOURNMENT: There being no further business to come before the meeting, upon motion duly approved, the meeting was adjourned at 9:55 p.m.



Secretary

February 16, 2016

Approved