Minutes of Chesterfield Mews Community Association

Regular Meeting of the Board of Directors

Apr 04, 2017

Call to Order: The monthly meeting of the Chesterfield Mews Community Association board of directors was held at 3179 Colchester Brook Ln, Fairfax, Virginia. The meeting convened at 7:33 p.m. Bill Saint presided.

Board Members in Attendance:

Bill Saint	Helen Fortner	Rosina Schacknies	Syed Ali
	John Whitlock	Sindhu Thomas	Tricia Trillet

Community Members in Attendance: Gay Bridges from SCS.

Open Forum: A board member conveyed a query from a community member regarding installing new house numbers which are no longer available. Trish Trillet agreed to check with the contractor and inform the board.

Approval of Minutes: A motion to approve the minutes of the Feb 28th with the change "adjourned to discuss legal matters" was made, seconded and approved by 6 board members and one abstained.

Treasurer's Report:

A motion to approve the "Chesterfield Mews Homeowners Association: Administrative Resolution No 1 – Procedures Relative to Assessments" was made, seconded and approved by 6 board members and one opposed.

Since the 2017-2018 latest version of the budget was not available for discussion, it was decided that it will be emailed to the board members for review and discussion. It is expected to be finalized during the next board meeting. A handout of the approved budget will be distributed during the annual meeting.

The proposals for updating the reserve study are being reviewed by the board. A small working group including Helen, Rosina and Bill will discuss the proposals prior to the next board meeting and recommend a course of action.

The 1st half assessment dues notices will be mailed this week.

Grounds and Landscaping:
The grounds report was presented by Bill.

A motion to the proposal for $550 from 'Care of Trees" for grinding the five stumps was made, seconded and approved by 6 board members and one abstained.

There was a concern on the location of the two recently planted Redbuds next to the Norway spruces. It was decided that the matter will be discussed with the Woodson Parc representatives.

Architectural Control Committee Report:
Review of the architectural control inspection report is pending. In the absence of an ACC member, Gay Bridges, SCS, volunteered to contact ACC Chair Ernie Keiser to facilitate review of the reports so that they can be mailed to homeowners as soon as possible.

Old Business:
3134 & 3140 Guysborough retaining walls: Letters were sent to the owners

New Business:
Annual Meeting: Preparation and planning activities are in progress for the annual meeting.

Next Meeting: The next board meeting is scheduled for April 19th, 2017 at 7:30 p.m. at 3179 Colchester Brook Lane.

Adjournment: There being no further business to come before the meeting, upon motion duly made and unanimously carried, the meeting was adjourned for at 9:49 p.m.

Sindhu Thomas (Secretary)

5/25/17
Approved