

Minutes of Chesterfield Mews Community Association

Meeting of the Board of Directors

October 26, 2017

Fair Housing Training conducted by association attorney prior to meeting

Board Members in Attendance: Ginny Howden, Mathew Pepper, Bill Saint, Rosina Schacknies, Tricia Trillet, John Whitlock

Call to Order: 8:26 PM

Board Members in Attendance: Helen Fortner, Ginny Howden, Matthew Pepper, Bill Saint, Rosina Schacknies, Tricia Trillet, and John Whitlock

Community Members in Attendance: Gay Bridges (SCS Management), Emilie Brundage, Bob DuFrane, Margaret Kerr-McKown, Kathrina Nguyen (SCS Management), Pilar Rubio, and Dilma Zurita

Open Forum Topics: Sloppy landscaping, stump removal, slippery slopes, standing water, erosion in the upper Readsborough vicinity, and courtyards repairs/special assessment

Approval of Minutes: Deferred to approval by email

Treasurer's Report: Treasurer to review recent audit. Dues notices have not been received and Gay Bridges is verifying statements have been mailed.

Grounds: Grounds maintenance contract – Bill Saint moved the acceptance of revisions to a Blade Runners proposal amounting to \$30,340.00 for a grounds maintenance term of one year beginning January 1 and snow and ice control between November 2017 and March 2018. The motion passed.

Tree maintenance – Bill Saint moved for the acceptance of Green Vista's proposal amounting to \$5,250 for the removal and haul-away of eight trees, the trim of a single tree, and a single stump grinding. The motion passed.

Old Business: Reserve Study – Vendor has not walked the grounds

Court Yard Repairs - Ginny Howden moved that the board affirm the current practice where courtyard homeowners are responsible for sharing equally in the repair and upkeep of their courtyard and that the community's documents be updated to reflect current practice. Motion was passed.

New Business: Snow Coordinator – Matthew Pepper will act as Snow Coordinator.

Next Meeting is November 16

Meeting Adjourned: 9:29 PM