

Minutes of Chesterfield Mews Community Association

Meeting of the Board of Directors

February 28, 2018

Board Members in Attendance: Ginny Howden, Matthew Pepper, Bill Saint, Tricia Trillet, Helen Fortner, John Whitlock

Call to Order: 7:35 PM

Community Members in Attendance: None

Guest Speaker: Jeff Lange

Q & A with Jeff Lange regarding long term landscaping plan.

Approval of Minutes: A motion to approve the minutes from the January minutes was seconded and approved by all 6 board members.

Treasurer's Report:

Helen moved to set the new dues fee for the next fiscal year at \$1280.50 – an increase of \$25.50 per year – in accordance with the CPI increase of 2.04%. The motion was seconded and approved by all 6 board members.

Helen volunteered to mail all the HOA membership bills to residents during the next fiscal year in order to avoid confusion over postal lag times; this solution should eliminate many late-fee issues that occurred during the current billing cycle. The next cycle of bills will be mailed on April 1.

Grounds:

Ginny moved to approve the revised proposal provided by Jeff Lange (and using GED Landscape) to implement the Upper Readsborough slope issue that was approved during the January meeting:

- Top soil added to cover up bare cables
- Berm to direct water run-off from Woodson Parc
- Rocks to slow water run-off
- Mulch path
- 200 square ft of sod at the top of the hill to tie into the existing landscape

The motion was seconded and approved by all 6 members.

The board commends Jeff Lange for a job well done in responding to the RFP and Ginny moves to accept Jeff Lange's report in three parts which will constitute the long range landscaping roadmap to be implemented over the next five years with the supervision of Jeff Lange with the possibility of modifications based on community input. The motion was seconded and passed by all 6 board members.

Blade Runners cleared the gumballs from the tennis courts in February for a fee of \$180.00

Bill moved to get approval for under-budget landscaping items such as:

- Purchasing 5 or 6 bundles of bushes at \$16.95 for planting throughout the community (with input from Jeff Lange)
- Renting a chain saw for tree maintenance

- Purchasing herbicide to spray on bamboo shoots and poison ivy.
The motion was seconded and approved by all 6 members.

Reserve Study:

Work in progress – corrections are being made

Paving Update:

Bids are not in yet from SCS.

New Business:

Stop sign at Readsborough/Guysborough intersection needs to be replaced.

Next Meeting – April 3

Annual Meeting – May 3

Meeting Adjourned: 9:56pm