

Minutes of Chesterfield Mews Community Association

Regular Meeting of the Board of Directors

Aug 24, 2017

Call to Order: The monthly meeting of the Chesterfield Mews Community Association board of directors was held at The Virginian, 9229 Arlington Blvd. The meeting convened at 7:35 p.m. Ginny Howden presided.

Board Members:

Present: Bill Saint, Ginny Howden, Helen Fortner, Mathew Pepper, Sindhu Thomas, Tricia Trillet

Absent: John Whitlock, Rosina Schacknies, Syed Ali

Community Members in Attendance: Kristu Kun (3153 Readsborough Ct), Bob DuFrane(3143 Readsborough Ct), Fahan Badugal (3130 Colchester Brook), Jeremy Trillet (3182 Readsborough Ct) and Margaret Kerr-McKown (3145 Guysborough Dr).

Open Forum: An overview of the parking project was provided by a board member and open issues on parking were discussed.

Approval of Minutes: A motion to approve the minutes of the July 27th, meeting was made, seconded and approved by 5 board members and one abstained (Bill).

Treasurer's Report: Report distributed for costs through July 2017 based on SCS website data.

Grounds and Landscaping: The motion to contract Meadow Farms per their cost estimate (\$2,843) for Readsborough residents to plant 8 trees along the new fence on Readsborough Circle provided that Bill Saint can obtain email confirmation from all residents of the two clusters on Readsborough Circle that this action will satisfy their request to the board fully and the matter will be considered complete was made, seconded and approved by 5 board members and one abstained (Helen).

The motion to have a meeting at 7:30pm on September 5 at the Virginian (pending confirmation of location by Trish) for the purpose of discussing the longterm future of the grounds and how to have a "grounds map" drawn up to guide this and future boards was made, seconded and carried.

Architectural Control Committee Report: Responses are being reviewed and consolidated for the architectural control committee. More awareness need to be generated on the huge amount of volunteer work by a handful of people that goes into this inspection and related activities.

Old Business:

A new estimate for cleaning, crack filling, sealing and repainting the paving/parking lot for \$55,000 was discussed. More proposals will be requested.

The motion to contract Simpson & Co. at \$18,900 to build two new retaining walls on Colchester Brook (one in terraced form). Bill Saint to notify the residents of 3134 and 3140 that the board has voted to begin this work was made, seconded and approved by 5 board members and one abstained (Helen).

A discussion on reserve study will be taken up during the regular October board meeting.

New Business:

Discussion on parking solution and email responses to community inquiries.

Adjournment: There being no further business to come before the meeting, upon motion duly made and unanimously carried, the meeting was adjourned for at 10:03 p.m.

Sindhu Thomas (Secretary)

Approved: _____

