

MINUTES of
CHESTERFIELD MEWS COMMUNITY ASSOCIATION

Regular Meeting of the Board of Directors

August 16, 2018

The Virginian, 9229 Arlington Blvd., Fairfax, Virginia

Board Members in Attendance:

Ginny Howden	Tricia Trillet
Emilie Brundage	Helen Fortner
Marcie Foster	Bill Saint
Matthew Pepper	Margaret Kerr-McKown
Zhao Yan	

Board Members Absent: None.

Others Present: Ping Shu of 3133 Readsborough Court

Proceedings: The monthly meeting of the Chesterfield Mews Community Association Board of Directors was called to order at 7:33 p.m. by Ginny Howden who presided. Margaret Kerr-McKown recorded the minutes. A quorum of directors being present, the meeting proceeded with business.

Approval of Minutes: A motion to approve the minutes of the July 5, 2018 meeting was made, seconded and carried.

Open Forum:

Bill Saint shared the following concerns raised by owners on the website. After brief discussion, the board agreed upon courses of action:

- Vehicles travelling the wrong direction on the road around Kelly Circle present a safety hazard. The website and future newsletters will feature reminders to drive safely. There may also be reminder that a driver could be ticketed by the County police because Guysborough Drive, up to and including the Circle, is a Fairfax County roadway.
- Following wet weather, some surfaces in the aMusements are slippery. Future newsletters will remind users to exercise caution at all times when in the area.
- A while ago, the lock on the gate on the gate to the aMusements was replaced by one that is more secure. Notice of the change has been included in the newsletters and added to the website. A homeowner who finds their key no longer works can obtain a replacement key from the key coordinator identified on the website.

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- Ping Shu, community member, mentioned she and her husband, Zhao Yan, had provided \$700 to supplement community funds designated for work on the hill between the community and the Bear Branch community. Ping Shu does not believe the supplemental work was included in the project as completed. A motion was made to refund the money, Ginny Howden amended the motion, adding the clarifying comment “for the sake of community goodwill”. The motion was seconded and carried.

Treasurer’s Report: Helen Fortner reported first cycle of the semi-annual dues payment is complete. The audit for the year ending 4/30/18 is underway.

- A motion was made to reimburse Trish Trillet \$184.00 spent on 4th of July picnic events (\$66.70 for food, \$117.52 for water slide items), seconded and carried.
- A motion was made to reimburse Trish Trillet \$20.78 for purchases of keys for the new lock on the aMewsments gate, seconded and carried.

Committee and Work Group Reports:

Grounds and Landscaping: Bill Saint reported several problems with trees in the community following the unusually wet weather we have had:

- The owner of 3132 Colchester Brook Lane reported that a tree has shifted and appears to be a threat to the home. Bill Saint visited the site and agrees this is a safety concern; he provided pictures of the specific tree so the board could see the tree and shared the address and so that anyone can go take a look. The pictures made it clear to the board that this is a safety matter. A motion was made to obtain bids and remove the tree as soon as possible. The motion was seconded and passed.
- The owner of 3160 Colchester requested removal of a Willow Oak tree growing outside the fence surrounding that property. The tree’s roots have broken into and grown into the waste water drain pipe coming from the house. The owner has addressed the matter of the water drain but wants to avoid future damage. Board decided that a plot of the property would clarify whether the tree is on community property. Accordingly, the owner will be requested to provide a plot of the property.
- Photographs of five dead trees behind the community entrance sign on the eastern side were shown to the board. Bids will be solicited and the trees removed.

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- The owner of 3189 Eakin Park Court expressed concern that a tree near his residence might fall and damage his property. Bill Saint and the arborist evaluated the situation and determined that two trees threaten the property and need to be removed. Bill is obtaining bids for this work.


Paving Working Group: Ginny Howden and Helen Fortner continue to research, meet with engineers, and prepare information for board review.

Communications Coordinator: Marcie Foster provided draft update to the Welcome Letter. With the acknowledgement that this document will require regular updating as things change, a motion to was made to finalize this edition and make it available to the community. The motion was seconded and passed.

New Business: None.

Next Meeting: The next regular meeting is scheduled for 25 September at 7:30 p.m. at The Virginian, located at 9229 Arlington Blvd., Fairfax, Virginia

The meeting was adjourned at 9:06 p.m.


Margaret Kerr-McKown


Approved