

MINUTES of
CHESTERFIELD MEWS COMMUNITY ASSOCIATION

Regular Meeting of the Board of Directors

September 20, 2018

The Virginian, 9229 Arlington Blvd., Fairfax, Virginia

Board Members in Attendance:

Ginny Howden

Emilie Brundage

Marcie Foster

Matthew Pepper

Tricia Trillet

Helen Fortner

Bill Saint

Margaret Kerr-McKown

Board Members Absent: Zhao Yan arrived at 7:54 p.m.

Others Present: Nicole LaRocca, owner of 3140 Delburne Court.

Proceedings: The monthly meeting of the Chesterfield Mews Community Association Board of Directors was called to order at 7:40 p.m. by Ginny Howden who presided. Margaret Kerr-McKown recorded the minutes. A quorum of directors being present, the meeting proceeded with business.

Approval of Minutes: A motion to approve the minutes of the August 16, 2018 Board meeting was made, seconded and carried unanimously.

Open Forum:

Nicole LaRocca expressed concern about piles of branches that remain after a tree behind her home has been removed. She does not know who cut the tree down. The upcoming newsletter will feature a reminder to homeowners that community trees are not to be cut by individual homeowners.

Matthew Pepper mentioned that a mailbox on lower Eakin Park Court does not always close. That particular mailbox belongs to the post office and arrangements have been made for repairs.

Bill Saint shared the following concerns raised by owners on the website. After brief discussion, the Board agreed upon courses of action:

- Owner of 3168 Readsborough Court expressed concern about a hackberry tree outside her fence dropping leaves into her yard. She stated that these are poisonous to her dog. She is willing to pay for removal of the tree. The board decided that, since the tree is between her property and her neighbor's property, if her neighbor agrees, the board does not object to removing the tree.

Board of Directors Meeting Minutes

- Owner of 3137 Eakin Park Court reported there are two dead trees on upper Eakin Park Court. The board was aware of these trees. Bill Saint offered that since they are quite small, he will remove them. The board agreed with this course of action.
- Owner of 3172 Readsborough Court reported that the herbicide applied to the community grass-area burned her dog's feet and asked that there are more signs posted to advise the community in advance of chemical application. Blade Runners will be directed to post more signs.
- A neighbor inquired how to find the Dominion Power account to arrange for a street light to be repaired. The Chesterfield Mews account number is in the Welcome Kit on the website and the pole number is on the light pole.

Treasurer's Report: Helen Fortner reported the bills for the dues for the second half of the year should go out to homeowners by mid-October. The preliminary draft of the year-end audit has been received and is in review. The contract with the auditor is up for renewal. Financial statements include payments through September 17, 2018. There continue to be issues with the trash service. Helen is working with them to resolve these problems.

- A motion to reimburse Trish Trillet \$61.63 spent on the Ice Cream Social was made, seconded and carried unanimously.
- A motion to reimburse Bill Saint \$55.57 spent on repairing pot holes on Colchester Brook Lane was made, seconded and carried unanimously.

Committee and Work Area Reports:

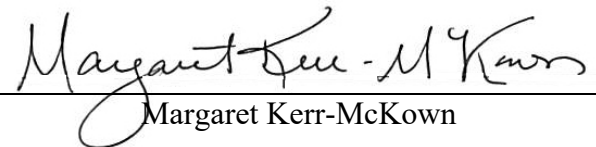
- *Grounds and Landscaping:* Bill Saint shared proposals from contractors received for work agreed to in previous meetings: to execute the landscaping plans for the Mews entrance and to remove the trees identified as dangerous in the August meeting.
- Matthew Pepper made a motion to accept a proposal from RulyScapes for \$8,410 to execute the landscaping plans for the Mews entrance. The motion was seconded and passed. Emile Brundage and Helen Fortner voted against.
- Matthew Pepper made a motion to accept a proposal from JL Tree Service for \$1,300 to remove the eight trees identified and discussed in the August meeting. The motion was seconded and passed unanimously.

Board of Directors Meeting Minutes

- *Communications Coordinator:* Marcie Foster requested articles for the next newsletter. She hopes to have it published before the Halloween parade weekend.
- *Paving Working Group:* Ginny Howden and Helen Fortner are in the process of collecting bids from engineering firms. Once all responses have been received, there will be a special meeting to discuss future actions.
- **New Business:** None.

Next Meeting: The next board meeting is scheduled for 23 October at 7:30 p.m. at The Virginian, located at 9229 Arlington Blvd., Fairfax, Virginia

ADJOURNMENT: There being no further business to come before the meeting, upon motion duly made and unanimously carried the meeting was adjourned at 9:09 p.m.


Margaret Kerr-McKown

23 October 2018

Approved