

MINUTES of  
**CHESTERFIELD MEWS COMMUNITY ASSOCIATION**

Regular Meeting of the Board of Directors

October 23, 2018

The Virginian, 9229 Arlington Blvd., Fairfax, Virginia

**Board Members in Attendance:**

Ginny Howden	Tricia Trillet
Emilie Brundage	Helen Fortner
Marcie Foster	Bill Saint
Matthew Pepper	Margaret Kerr-McKown
Zhao Yan	

**Board Members Absent:** None. (Ginny Howden arrived 8:05 p.m.), Zhao, Matt

**Others Present:** None.

**Proceedings:** The monthly meeting of the Chesterfield Mews Community Association Board of Directors was called to order at 7:41 p.m. by Trish Trillet who presided. Margaret Kerr-McKown recorded the minutes. A quorum of directors being present, the meeting proceeded with business.

**Approval of Minutes:** A motion to approve the minutes of the September 20, 2018 Board meeting was made, seconded and carried unanimously. A motion to approve the minutes of the October 15, 2018 special meeting was made, seconded and carried unanimously.

**Open Forum:**

Emilie Brundage shared her concern that the area in upper Readsborough Drive is not receiving fertilizer and grass seed. She is also concerned about a redbud tree that has been planted at 3170 Readsborough Drive.

Bill Saint shared the following concern raised by an owner via the website.

- Nathan Schoenly of 3143 Eakin Park Court is considering purchasing an electric vehicle (EV). He inquired about the possibility of a community charging station or an individual charging arrangement and requested guidance with regard to HOA rules.

Following discussion, the board determined that given the space limitations within the community, a charging station for the community would not work. However, the board does not know enough about a station for the individual homeowner to make an informed decision on that matter. Among the board's concerns were aesthetics, safety, liability, and cost. The homeowner will be requested to do research.

## **Board of Directors Meeting Minutes**

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**Treasurer's Report:** Helen Fortner reported:

*1. Dues:*

- HOA dues bills for the second half of the year have been mailed to homeowners.

*2. Year-end Audit:*

- Final report should be completed soon. Federal and Commonwealth of Virginia tax returns for 2017 (5/1/17 - 4/30/18) have been filed.

*3. Financial Statements:*

- Grounds enhancements (landscaping, tree removal and other landscaping) are projected to total \$21,777.99 (including \$5,000 held for potential Spring tree removal costs).

*4. Contract expirations:*

- SCS will be directed to negotiate with Blade Runners to cover snow clearance. Following discussion of the coming snow season, Ginny Howden made a motion to continue with Blade Runners for three months beyond the end of the existing contract to cover the community's snow removal requirements. In the future, the board will consider extending beyond this time. The motion was seconded and carried unanimously.
- SCS Professional Management contract will terminate 12/31/18. A contract for continuation is under discussion.

*5. Payment Approvals:*

- A motion to reimburse Marcie Foster \$182.79 spent on copies of the October newsletter was made, seconded and carried unanimously.
- A motion to reimburse Helen Fortner \$61.50 spent on postage to mail the dues bills for the second half was made, seconded and carried unanimously.

### **Committee and Work Area Reports:**

*2. Grounds and Landscaping:* Bill Saint reported:

- Tree removal contract approved during September meeting was executed very successfully.
- Landscaping plan for the entrance has been begun and will proceed.

## **Board of Directors Meeting Minutes**

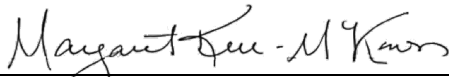
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3. *Paving Working Group*: Ginny Howden reported that a revised RFP has gone out & there will be another special meeting to consider the responses.
4. *Communications Coordinator*: Marcie Foster reported that the newsletter has been published and has been well-received.

**New Business:** None.

**Next Meeting:** The next board meeting is scheduled for 27 November at 7:30 p.m. at The Virginian, located at 9229 Arlington Blvd., Fairfax, Virginia.

ADJOURNMENT: There being no further business to come before the meeting, upon motion duly made and unanimously carried the meeting was adjourned at 9:06 p.m.

  
Margaret Kerr-McKown

27 November 2018

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Approved