

MINUTES of
CHESTERFIELD MEWS COMMUNITY ASSOCIATION
Regular Meeting of the Board of Directors
May 22, 2018
The Virginian, 9229 Arlington Blvd., Fairfax, Virginia

Board Members in Attendance:

Ginny Howden	Patricia Trillet
Emilie Brundage	Marcie Foster
Helen Fortner	Bill Saint
Matthew Pepper	Zhao Yan (After
Margaret Kerr-McKown	appointment to fill vacancy)

Board Members Absent: None.

Others Present: Glenn Broussard, community member

Proceedings: The monthly meeting of the Chesterfield Mews Community Association Board of Directors was called to order at 7:39 p.m. by Ginny Howden who presided. Emilie Brundage recorded the minutes. A quorum of directors being present, the meeting proceeded with business.

Election of Officers for Fiscal Year 2018-2019: Elected were Ginny Howden, President; Patricia Trillet, Vice President; Helen Fortner, Treasurer; and Emilie Brundage, Secretary.

Zhao Yan was approved to fill a vacancy on the board, replacing Rosina Schacknies whose term was through April 30, 2020.

Grounds Update: Partial repair of the slope behind 3131-3133 was completed in early April 2018. Steps and additional plantings are being requested by owners in that area.

Long-range landscape plan: Board members were asked to select what they consider to be the community's top three priorities from the JP Lange list of projects by 29 May 2018. Site plans will be requested for the top three projects.

Committee and Work Area Reports:

Welcome Kit: Marcie Foster reported that she is in the process of updating the Welcome Kit.

By-Laws modification to clarify responsibility for courtyard maintenance: Ginny Howden reported that she was working with attorneys to modify By-Laws to clearly stated that courtyard maintenance is the responsibility of the owners of the homes surrounding the courtyard as has been the practice since the community was established. Working group of ;Ginny Howden, Margaret Kerr-McKown, and Matthew Pepper was created to work on obtaining homeowners' approval for amendment of the By-Laws once the language has been determined.

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Re-paving of roads/parking areas: According to the Reserve schedule, this project was due in 2017. It is now anticipated for Fall of 2018. An RFP for project and cost proposals are needed. Margaret Kerr-McKown noted that a 2015 study to widen Guysborough Drive between Kelly Circle and Readsborough Court might still be an option to combine with the paving project. Ginny Howden, Helen Fortner, and Margaret Kerr-McKown were named to schedule site visits for consulting engineers and to obtain proposals for managing the project.

New Business: None.

Next Meeting: The next board meeting is scheduled for 26 June 2018 at 7:30 p.m. at The Virginian, located at 9229 Arlington Blvd., Fairfax, Virginia

ADJOURNMENT: There being no further business to come before the meeting, upon motion duly made and unanimously carried the meeting was adjourned at 9:40 p.m.



Margaret Kerr-McKown

26 February 2019

Approved