

MINUTES of  
**CHESTERFIELD MEWS COMMUNITY ASSOCIATION**  
Special Meeting of the Board of Directors  
July 2, 2020  
Via Teleconference

**Board Members in Attendance/Called in:**

Dilma Zurita	Helen Fortner
Emilie Brundage	Siavash Ansari

**Board Members Absent:** None

**Others Present:** Steve Shaw, representing the community's property management company, Select Community Services. Homeowners: Rosina Schacknies, Pilar Rubio, Mary McGarvey, and Arash Zar.

**Call to Order:** The monthly meeting of the Chesterfield Mews Community Association Board of Directors was called to order at 7:10 p.m. Siavash Ansari presided and Dilma Zurita recorded the minutes. A quorum of directors being present, the meeting proceeded with business.

**Approval of Minutes:** None

**Open Forum:** Dilma Zurita nominated:

Arash Zar as a Board Director to serve for Margaret Kerr-McKwon's remaining time.

Rosina Schacknies as a Board Director to serve for Marcie Foster's remaining time.

Mary McGarvey as a Board Director to serve for Lexi Chaung's remaining time.

Pilar Rubio, a short-term nomination until the 2020 Annual Meeting takes place.

Emilie seconded the nominations. Vote took place, 3 voted YES, 1 voted NO.

***Community Manager Update:***

*1) Annual Meeting - Venues are slowly becoming available. Research is being done on physical locations to hold the meeting. As an alternative, a hybrid meeting is possible as long as at least two board members and a community manager are physically present in a room and everyone*

## **Board of Directors Meeting Minutes**

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has to be able to see and hear. If elections are held, a secret ballot for board members must be provided which can be facilitated on-line by a third party.

2) *Paving holes* - Most urgent is Eakin Park. From conversations with the structural engineer and Brian Stuart with Dominion Paving, it's a question of digging out the asphalt of Eakin Park, refilling dirt ground soil and repaving. The engineers do not think that it is more significant than that. Steve Shaw looked at the other paving issue at the intersection of Readsborough & Guysborough. He doesn't believe it's a significant structural issue. It seems more like normal wear and tear probably caused by a heavy truck.

The board instructed the community manager to obtain three quotes to dig out the Eakin Park hole asphalt, refill dirt/ground soil and repave.

Dilma nominated Siavash Ansari to be the president of the Board. Emilie seconded. The board voted. 6 voted Yes, 1 abstain, 1 No (Sia)

Dilma nominated Arash Zar to be the vice-president of the Board. Emilie seconded. The board voted. The board voted. 7 voted Yes, 1 abstain (Helen).

**Next Meeting:** The next board meeting is scheduled for 22 July 2020 at 7:30 p.m. via Teleconference,

**ADJOURNMENT:** There being no further business to come before the meeting, upon motion duly made and unanimously carried the meeting was adjourned at 8:05 p.m.

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Dilma Zurita

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Approved