

CHESTERFIELD MEWS COMMUNITY ASSOCIATION
Regular Meeting of Board of Directors
August 25, 2021
Virtual and in Person

Board Members in Attendance/Dialed In: Dave Sobel, Emilie Bundage, Helen Fortner, Thuy Nguyen, Rosina Schacknies, Dilma Zurita (left at 8:20 PM).

Board Members Absent: Ping Shu

Others in Attendance: Robert Duframe, 3143 Readsborough Court.

Call to Order: The monthly meeting was called to order at 7:02 PM.

Approval of Minutes

Minutes of Regular Monthly Meeting of July 28, 2021 were approved

Motion to modify minutes of June 9, 2021 to include the reimbursement amount to Glen Broussard for printing and mailing architectural review violation letters, a total of \$121,30. Motion was passed with 6 approvals and 1 abstain (Helen).

Treasurer's Report:

As of 8/25/21 only one homeowner had not yet paid 1st half 2021-22 dues and was assessed the \$25.00 late payment fee. The other 3 owners with unpaid balances at 7/28/21 were paid by the end of July; however, only one was assessed the \$25.00 late fee. That payment was delivered to SCS offices on 7/29/21 but not credited to the account until 8/3/21, was assessed the \$25.00 late fee. Treasurer's motion to reverse that fee as not equitable was passed by unanimous vote.

Architectural Control Committee

Thuy Nguyen reported new Architectural Control processes approved at the 8/18/21 Special Meeting including a new request form to be submitted to Community Portfolio Manager to have recorded in the official Architectural control records and then forwarding to Architectural Committee for review and recommendation. Associa/SCS proposed using their standard Architectural Acknowledgement Notice and Architectural Control Committee notice of acceptance or rejection. It was suggested those forms be modified to put emphasis on Chesterfield Mews HNew website design – design now complete. Dave Sobel moved design be accepted and developer Nate Hoffelder be paid the \$1,000 due on project cost. Motion was seconded and payment approved.

2. Revised Parking Policy **draft** was presented by Thuy Nguyen, with parking on yellow lines limited to 30 minutes for loading and unloading materials with exception of work permit vehicles and/or moving trucks/cars. For visitor parking spaces, vehicles parked over 72 hours will be issued a warning that if not moved in 24 hours, vehicles will be towed at owner's expense. Any community member may notify Board of violations, providing proof with timed pictures, license plate number and location. Dave will contact SCS to determine how they can work with Board in administrating this policy and will request review by legal counsel of vehicle towing policy and warning note form.

3. Tree work status – 2 proposals received, another contractor is scheduled to inspect the trees in early September and will submit the third proposal. Once summary comparisons of proposals prepared by SCS, a special meeting will be called to review.

- 1.

2. SCS forwarded copy of an early proposal from American Disposal for another 3 year term at \$14.50 per unit. Motion for Dave to verify with SCS current contract terms, if proposed rate is current contract 3.5% annual increase rate and if rate is reasonable per market standards. Motion passed.

3. Other contracts pending review include audit contract. Current audit for year ending 4/30/21 is the third year of a 3year contract. Dave’s motion for SCS to solicit bids for a new audit contract was passed.

4. SCS contract expires December 2021. Motion to retain SCS for the next year passed with one negative vote (Emilie). Dave will contact Gay Bridges to discuss possible changes in a contract for 2022.

5. Blade Runners contracts is for 5 year terminating 12/31/23. Possibly some modifications for the next two years can be discussed later this fall.

6. Community communications
 - The BMW marked in a Colchester Visitor space was no longer parked there early Sunday, Aug 28th.
 - Brush pile on upper Readsborough from John Whitlock, 3133 Delburne Court, had been removed
 - Exposed wiring behind 3135 Readsborough was referred to Ridge Samala, Community Property Manager
 - E-mail concerning Fairfax County trees fallen on community property behind 3156-3166 Colchester referred to Property Manager to request Fairfax County removal of those trees.

 - Other e-mails from residents concerning trees also referred to Property Manager to add to tree list, if needed, including dead or dying trees on Readsborough cul-du-sac ad and 3130 Delburne on homeowner’s property, and concerns about possible damage from trees to residences at 3130 Colchester, 3136 Colchester, 3148 Colchester, and 3138 Eakin Park
 -

Meeting was adjourned at 8:40 PM.

Helen Fortner, Acting Secretary

Date Approved